

## WINE TRACEABILITY APPLICATION FOR USE OF SEAL

The WIETA Fair Labour Certification Seal was introduced in May 2012. It guarantees adherence to the WIETA ethical standard and full traceability of the content of the wine bottle or bag and box i.e. grape growing and wine production.

Before the applicant can apply for the use of the WIETA Seal, a traceability exercise needs to be undertaken to ensure that all grape and wine suppliers to the application have undertaken the necessary requirements for recognition by WIETA as a certified site.

All wine producers and grape growers contributing to the production of the wine to be approved for the use of the WIETA Seal need to undergo the following steps

### Step 1

1. Become an active member of WIETA
2. Complete a Self-Assessment Questionnaire
3. Participate in a WIETA Compliance Awareness Workshop

### Step 2

1. Complete an audit request on the WIETA online system ([www.ethicaltrade.co.za](http://www.ethicaltrade.co.za)) to request an audit date.
2. Undertake a third party audit.
3. Dependant on the number and severity of non-compliances, a risk rating from A – D will be allocated to the audit, in terms of the WIETA Risk Matrix and Audit Frequency Policy.
4. Following the audit, complete the Corrective Action Plan (CAP) on the WIETA online system within the time period agreed on during the audit. The completed CAP must be submitted within 4 months of date of audit.

### Step 3

1. Once all corrective actions have been completed and signed off by the auditor, certification will be available on the online system in terms of the WIETA Risk Matrix and Audit Frequency Policy.

## FAIR LABOUR SEAL APPROVAL

All your producers, the cellar and bottling facility need to have completed the certification process (STEP 3).

100% of all the producers/cellar/bottling facility need to have been formally certified (all corrective actions and evidence of improvements signed off by WIETA – STEP 3) with a certificate rating A, B or C.

Applicants are required to complete separate applications per wine submitted for approval

Applicants are required to provide their WS and WSB numbers for the particular **Wine** requiring the Seal along with their SAWIS numbers.

Note that feedback can take up to 7 working days from receipt of application.

Upon approval, the applicant will be sent the necessary **SEAL Specifications Document** as well as details as to where to have the SEAL labels printed should it not be incorporated into the Brand label on the bottle.

Note that inspections can be conducted to ensure that applicants have used the Seal appropriately.

#### Cost of Seal

*Please note that as from 1 Feb 2021, the cost per WS application for each wine application is R350 excluding VAT.*

#### All relevant documents to be attached with this application.

Type of Packaging	Indicate by means of a X
Bottled in SA	
Packaged in Bag and Bocx in SA	
Bulk wine for overseas packaging/ bottling	

Type of Application	Indicate by means of a X
Single Vineyard	
Purchased grapes	
Blended wine	

Contact Information of Company applying for Traceability Verification		
1	Registered Company Name	
2	Wine Brand / Trade mark	
3	SAWIS Producer Number	
4	Name of person completing application	
5	Designation of person	

T: +27 (0)21 880 0580 F: +27 (0) 21 880 0576

Unit 9, Cotillion Place, 22 Techno Drive, Techno Park, Stellenbosch, 7600

[www.wieta.org.za](http://www.wieta.org.za)

**WIETA Board:** Acting Chairperson Andre Van Niekerk (Robertson Co-Operative Winery) - | Philip du Toit (PDT Boerdery Pty Ltd) | Heinie Nel (DGB) | Christo Conradie (VinPro) | Hilton Witbooi (BAWUSA) | Treasurer – Kurt Moore (SALBA) | Willem Pieterse (BAWSI) | Gary Lambrechts (NPSWU) | Sharron Marco Thyse (CRLS) | Henry Linnerts (FAWU) | Zolani Mbanjwa (FAWU) | Linda Lipparoni (CEO)

NPO Registration: 034-510-NPO

6	Name of Company Director/Manager/CEO	
7	Address of Applicant Company	
8	Landline Telephone number	
9	Mobile Telephone number	
10	Fax number	
11	E-mail address	
12	Date of completing this application	

**Details of wine being applied for :**

<b>13. Single Vineyard Wine</b>			
13.1	Name of Wine		
	Vintage year		
13.2	Origin of Grape produced		
13.3	Cellar at which Wine is produced		
13.4	WS Number		
13.5	Attached WS Record (Green Card)	Yes	No
13.6	Press Register for own grapes	Yes	No
13.7	Tank / Vessel No		
13.8	Tank / Vessel Register attached	Yes	No
<b>14. FOR GRAPES PURCHASED AND CRUSHED AT PRODUCTION SITE</b>			
14.1	Name of wine		
14.2	Cultivar		
14.3	Vintage		
14.4	WS number / s		
14.5	WS Components		
14.6	List of Growers – Grapes crushed on production site required		

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14.7	Attached Grower composition / Press register	YES	NO
14.8	Name of farm/s from where grapes are sourced		
	Name of Farm	Name of producer	Farm Sawis number
<b>15.</b>	<b>FOR BLENDED WINE</b>		
15.1	Name of wine		
15.2	Cultivar/s		
15.2	Vintage		
15.4	Cellar where wine is Blended		
15.5	WSB number		
15.6	Wine components bought in for blending (Names of cellars)		
	Name of Cellar	WS Number	Cultivar Vintage
15.7	Attach copy of BG9 /		
	Should you have more than 4 WS numbers attached to your submission please attach the list see this application		
15.8	Varietal		
15.9	Vintage year		
15.8	Place where wine is produced		
15.10	Where any grapes crushed on production site?	YES	NO
15.11	If YES have you completed section 1 of this form?		

16. BOTTLING FACILITY			
16.1	Place where Bottling took place		
16.2	Is your bottling facility WIETA accredited?	YES	NO
16.3	Is your bottling facility ethically audited or other social scheme?	YES	NO
16.4	Name the scheme		
16.5	If you are exporting BULK wine and bottled overseas please attach bottlers ethical certificate and sign of audits.  AUDITS ACCEPTED : Indicate which or relevant with a cross and attach certificate as proof :		
	AMFORI BSCI		
	SMETA / ETI (UK)		
	FAIR TRADE		
	SA 8000		

#### Seal Details

17	Will the applicant be printing the Seal on the brand label?	YES	NO
18	Numbers of units required for Seal		
19	Is the wine already bottled by date of application?	YES	NO
20	If NO, please supply us with your bottling facility		
21	Is this a bulk wine application	YES	NO

Once wine traceability has been verified, the applicant will be required to enter into a contractual agreement with WIETA regarding the use of the WIETA Seal.



I, ....., hereby confirm all information provided hereto to be valid and true. I, the undersigned, authorise WIETA, to undertake traceability of the wines being applied for the WIETA Seal.

Signed at ..... on the .....day of .....

Signature .....

Name .....

Designation .....