



# **WIETA Labour Desk Complaints Hotline Application Form**

## Complainant Details

<b>Name of WIETA Member initiating the complaint</b>	
<b>Name of Complainant</b>	
<b>What is the relationship between the Complainant submitting the complaint and the workers affected</b>	
<b>Date of Submission of Complaint</b>	
<b>Complainant Address</b>	
<b>Complainant Tel Number :</b>	
<b>Complainant Email Address :</b>	

## Details of Site where Complaint originates

<b>Name of WIETA Member Site</b>	
<b>Name of Owner on site</b>	
<b>Name of Manager on Site</b>	
<b>Site Physical Address</b>	
<b>Town / area where farm is located</b>	
<b>Site Tel Number :</b>	
<b>Site Email Address :</b>	

## Background Information to Complaint

<p><b>WIETA Code Breach – list the section of the WIETA Code being breached (There may be multiple breaches – list each one)</b></p>	
<p><b>Give a description of the breach</b></p>	

**for each section of the Code violated .  
(There may be multiple breaches – List them)**

**What is the scale of the alleged**

<b>problem – How many workers are affected? Give the circumstances, time and place</b>	
<b>Is there immediate physical danger to workers? If so, describe this</b>	
<b>Have other remedies been taken to address the problem i.e. grievance procedures Referral to the CCMA Charges being laid against the alleged perpetrator</b>	
<b>If yes to above, What has been the outcome of this action?</b>	
<b>Has a union taken up the issue? Is there any advocacy around the issue? Describe</b>	

<b>What preferred remedy are the workers affected proposing?</b>	
<b>Are there any other organisations WIETA should contact who may be useful in the investigation?</b>	

## List of Supporting documents

<b>Complaints Report</b>	
<b>Photos</b>	
<b>Affidavits</b>	
<b>Administrative documents such as payslips etc</b>	
<b>Disciplinary notifications / Dismissal letters etc</b>	
<b>Other</b>	

**Signature of Complainant** \_\_\_\_\_

**Date** \_\_\_\_\_